

## OFFICER DECISION RECORD 2 FORM

This form should be used to record Officer Decisions which have a financial impact (income/expenditure) between £25k - £100k.

**ODR Reference Number: CR/509/03/22**

**APPLICATIONS FOR THE MEMBERS WARD MEMBER BUDGET**

### BOX 1.

**DIRECTORATE: Corporate Resources      DATE: 20/07/2021**

**Contact Name: Andrew Sercombe, Governance Manager**

**Tel. No.: 01302 734354**

**Subject Matter: Approval of Funding from the– Ward Member Budget  
2021/22 No's 03, 04, 05, 06 & 07**

### BOX 2

#### DECISION TAKEN:

To approve the following application for grant funding from the Members Ward Budget 2021/22

- a. **St Paul's Community Church – Family Fun @ 4pm**  
**Reference No: 03/DCF/21-22/WH&Int**  
**Supported by: Councillors Daniel Barwell, Jane Kidd, Emma Muddiman-Rawlins**  
**Cost £400.00 (£133.33 x 3 Councillors)**
- b. **The Peoples Focused Group**  
**Reference No: 04/DCF/21-22/Int**  
**Supported by: Councillors Daniel Barwell, Jane Kidd, Emma Muddiman-Rawlins**  
**Cost £617.76 (£205.92 x 3 Councillors)**
- c. **Raghbir Singh**  
**Reference No: 05/DCF/21-22/Bess**  
**Supported by Councillors Gemma Cobby, Jake Kearsley, Majid Khan, Dave Shaw**  
**Cost £1,000.00 (£250.00 x 4 Councillors)**
- d. **John England**  
**Reference No: 06/DCF/21-22/Th&Moor**  
**Supported by: Councillor Mark Houlbrook**  
**Cost £287.00**
- e. **Conisbrough Community Events**  
**Reference No: 07/DCF/21-22/Con**  
**Supported by Councillor Lani-Mae Ball**  
**Cost £1,000.00**

### **BOX 3**

#### **REASON FOR DECISION AND ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

#### **Doncaster Community Fund Ward Member Budget 2021/22 Approval of Applications**

Further to the establishment of a ward Members Budget of up to £3k per Councillor a number of applications have been received and assessed in line with the application criteria and supported by the relevant ward Councillor (s).

#### **Legal Considerations:**

Section 236 of the Local Government and Public Involvement in Health Act 2007 provides that an authority may make arrangements for individual Members to exercise functions of the authority in relation to the electoral division or ward for which the Member is elected.

In implementing the scheme and agreeing grant applications the Council must ensure this is in accordance with its Financial Procedure Rules. Any parties accepting the grant must formally agree to the terms and conditions of the grant funding. Appropriate monitoring of activities and expenses will be undertaken where necessary to ensure compliance.

#### **Financial Considerations**

The Elected Members Ward Budget is included the 2021/22 Revenue Budget. Within this allocation each elected Member is allocated up to £3k (£165k in total across all 55 elected Members) to support local groups and organisations.

A central record of grants allocated will be maintained by the Corporate Governance Team within Legal and Democratic Services – this will reconcile to the grant payments made and record the outcomes achieved through the use of the grant funding.

This is an allocation of existing 2021/22 revenue budget and so is contained within the Council's current budget envelope.

The individual applications below, detail the extent to which the initiative will seek to make a positive impact within the local community.

- a. **St Paul's Community Church – Family Fun @ 4pm**  
**Reference No: 03/DCF/21-22/WH&Int**  
**Supported by: Councillors Daniel Barwell, Jane Kidd, Emma Muddiman-Rawlins**  
**Cost £400.00 (£133.33 x 3 Councillors)**

To purchase craft supplies, gardening supplies and refreshments for a group that will run monthly with the possibility of twice a month if we have more members than anticipated. We will be turning the church garden into a wildlife haven whilst also having time to create associated environment based crafts, gardening skills and socialising with refreshments.

- b. The Peoples Focused Group**  
**Reference No: 04/DCF/21-22/Int**  
**Supported by: Councillors Daniel Barwell, Jane Kidd, Emma Muddiman-Rawlins**  
**Cost £617.76 (£205.92 x 3 Councillors)**

Setting up a facility for 3D Printing in The Wellness Centre in Intake  
Run an ongoing peer led course on how to make 3D items. Looking towards setting up an enterprise that can be self-sustaining.

- c. Raghbir Singh**  
**Reference No: 05/DCF/21-22/Bess**  
**Supported by Councillors Gemma Cobby, Jake Kearsley, Majid Khan, Dave Shaw**  
**Cost £1,000.00 (£250.00 x 4 Councillors)**

The Doncaster Sikh Cup Football Tournament has been held in the past and has had large participation from residents across the whole of Doncaster. The funding is going to be used to promote healthy living, active lifestyles and exercise. We will also promote positive mental health and socialising following from the Covid lockdowns when people have become used to sedentary and isolated lifestyles

- d. John England**  
**Reference No: 06/DCF/21-22/Th&Moor**  
**Supported by: Councillor Mark Houlbrook**  
**Cost £287.00**

To provide watering facilities outdoors - Tap £100 water butt £91 and slimline water butt £96 to be fed from Brooke Primary Academy roof and to be used to water the evolving intergenerational garden project at the Academy. This project will enhance well-being and provide inspiration.

- e. Conisbrough Community Events**  
**Reference No: 07/DCF/21-22/Con**  
**Supported by Councillor Lani-Mae Ball**  
**Cost £1,000.00**

Conisbrough Community Events plan to deliver 6 x 3 hour street art sessions, which will take place at Tom Hill Youth Hub, Denaby and carried out by arts' organisation Breaking Beats. The sessions will teach and assist young people how to design, plan and finally produce their artwork to a large board and will go towards working on a final piece at the adjacent skate park, in addition to this we propose to work with the young people to a one-hour radio show which will be aired on DN12 Live.

**BOX 4**  
**BACKGROUND PAPERS**  
**None.**

**BOX 5**

**INFORMATION NOT FOR PUBLICATION:**

This decision may be published on the Council's website. The individual grant application forms are not available for publication as they contain personal and financial information in respect of the applicant.

**Name:** Sarah Corbett\_ **Signature:** via email.

Signature of FOI Lead Officer for service area where ODR originates

**BOX 6  
AUTHORISATION:**

**Name:** Scott Fawcus

Scott Fawcus

Assistant Director Legal and Democratic Services

**Signature:**



**Date:** 22/07/21

Does this decision require authorisation by the Chief Financial Officer or other Officer?

Yes/No

**PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION**

Once completed a PDF copy of this form along with any relevant background papers should be forwarded to Governance Services at [Democratic.Services@doncaster.gov.uk](mailto:Democratic.Services@doncaster.gov.uk) who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.